

APPENDIX 13 - BYLAWS OF THE PACIFIC ISLANDS CHAPTER OF ISOC

Article I. - Name

This organisation shall be called the Pacific Islands Chapter of the Internet Society.

Article II. - Purpose

1. The Pacific Islands Chapter of the Internet Society serves the Society's purposes by serving the interests of the global Internet community through its presence in the Pacific Islands. It focuses on local issues and developments, and as an impartial advisor to governments and the public on matters of significant interest to Pacific Island people.
2. This Chapter will serve the persons who live, work or associated with the island countries and territories that are situated in the central and western Pacific Ocean. These include (but are not limited to), the Cook Islands, Commonwealth of the Northern Marianas, Federated States of Micronesia, French Polynesia, Fiji, Guam, Kiribati, Nauru, Niue, New Caledonia, Palau, Papua New Guinea, Pitcairn, Marshall Islands, Samoa, Tokelau, Tonga, Tuvalu, Vanuatu and Wallis and Futuna.
3. This Chapter is chartered by the Internet Society. These bylaws neither supersede nor abrogate any of the Bylaws of the Internet Society that regulate chapter affairs.

Article III. - Membership

1. All members of a chapter shall also be members of the Internet Society. Membership is not necessary, however, for participation in activities of the society or its chapter.
2. All individuals and organisations falling within the defined scope of the chapter shall be eligible for membership without discrimination.
3. Membership in the Chapter shall be open to all ISOC members in the locality served by the Chapter upon request and payment of any local dues, as determined by the Executive Committee.
4. Student membership shall be open to all full-time students; student membership dues shall be determined by the Executive Council, but shall not exceed 75% of regular member dues.

Article IV. - Officers

1. The officers of this Chapter shall be: Chair, Vice Chair, Secretary, Treasurer and Coordinator of standing committees.
2. The officers shall be elected at the Election Meeting (EM) of the Chapter of each calendar year. They shall take office immediately after confirmation of appointments and serve for a term not exceeding 12 months.

Article V. - Duties of Officers

1. The Chair is the principal officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the Internet Society and these bylaws. The Chair shall preside at all meetings of this Chapter and of its Executive Council. On the advice of the Chapter's Executive Council, the Chair shall appoint all members of the committees of this chapter and all Committee chairmen.
2. The vice Chair shall preside at meetings in the absence of the Chair.
3. The Secretary shall keep the minutes of all Chapter and Executive Council meetings. Other duties of the Secretary include:

- Preparation of the Annual Chapter Report for presentation to the Chapter at the Election Meeting.
- Preparation of the Chapter's Activity Report and submission of this report to ISCO Headquarters.
- Notification to ISOC Headquarters of any changes in the elected officers of the Chapter.
- Submission of any proposed amendment to the Vice President of Chapters for approval, in accordance with Article XI of these Bylaws.

4. The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. Duties of the Treasurer shall also include:

- Preparation of the Chapter's Annual Financial Report for presentation to the Chapter at the Election Meeting.
- Completion and submission of the Annual Financial Report to ISOC Headquarters.

Article VI. - Executive Council

The Executive Council shall consist of the present Chapter officers, the immediate Past Chair, should they wish to participate, the chairmen of the Chapter's standing committees and any other elected board member. The term of the members of the Council shall coincide with the terms of the officers. They shall take office on the first day of the fiscal year and serve for one year.

Article VII. - Standing Committees

The Standing Committees of the Chapter shall be:

- Membership, program and finance committee.

The primary functions of this committee are as follows:

Committee Name	Function
(a) Membership, program and finance committee	<p>This committee is responsible for the administration and management of the Chapter's activities. This committee shall plan and make arrangements for the technical programs of the Chapter's meetings in accordance with the membership's interests and the aims of the Chapter as set forth in Article II.</p> <p>Membership - registration and support to Chapter members</p> <p>Program - administer official activities of the Chapter</p> <p>Finance - subscriptions and administer finances of the Chapter</p>

Article VIII. - Temporary Committees

1. With the advice of the Chapter Executive Council, the Chair may appoint such temporary committees as appropriate.

2. A Nominating Committee, consisting of at least three members of this Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the Chapter Chair at least two months prior to the Election Meeting.

3. An Audit Committee shall be appointed by the Chapter Chair at the dose of the fiscal year to assure the accuracy of the accounting of the Chapter's funds for the year. This Committee should also verify the accuracy of the Financial Report prepared by the Treasurer for the submission to ISOC.

Article IX. - Meetings

1. The Chapter shall hold meetings only in places that are open and accessible to all members of the Society. Meetings shall be held as planned.
2. The Annual General Meeting (AGM) shall be held in conjunction with the Election Meeting for the Chapter's fiscal year. At this meeting, the Secretary and Treasurer shall each present a report. As this is also, by default the Election Meeting, the election of officers shall be held.
3. Notices of the place and time of all meetings shall be distributed to all members at least one week prior to any meeting, by Internet mail or by oral, telegraphic, or other written notice, duly served on or mailed.

Article X. - Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorisation of the Executive Council and shall be included in the minutes of the meetings.
2. Dues shall be fixed annually by the Executive Council.

Article XI. - Amendment and Voting Procedures

1. All proposed changes to these Chapter Bylaws shall have been approved by the Vice President of Chapters before being presented to the Board for a vote.
2. No official business of the Chapter shall be conducted unless a quorum of the Chapter is present.
3. A quorum of the Chapter shall be defined as 50 percent of the voting membership of the Chapter or the Executive Council in the form of Chapter Officers, and the Chair (or their representative) of each of the Chapter's standing committees.
4. A simple majority of the members present and voting shall be required to carry a motion.
5. Elections to be held before PacINET each year around August/September and the new board to be seated by the end of PacINET each year. Board members are elected for a term of two (2) years, meaning that half of the board is renewed every year.
6. Officers will be elected by the Board annually after each Board election.

Article XII. - Dissolution of the Chapter

1. Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicised in advance to all members of the Chapter for the purpose of taking this vote.
2. Should this Chapter be dissolved, its assets shall be transferred to the University of the South Pacific, with the concurrence of the Internet Society.